



**MEETING MINUTES
BEDFORD COUNTY ECONOMIC DEVELOPMENT AUTHORITY**

**Bedford County Administration Ground Floor Meeting Room
122 E. Main Street
Bedford, VA 24523
October 10, 2017
7:30 p.m.**

Economic Development Authority:

Present:

Dennis Novitzke - Dist. 1; Mickey Johnson, Vice-Chairman - Dist. 2; Wyatt Walton, Chairman - Dist. 3; Matthew Braud - Dist. 4; Jim Lusk - Dist. 5; Kelly Harmony - Dist. 6; Jim Messier - Dist. 7

Absent: None

Staff Present: Traci Blido – EDA Secretary; Carl Boggess – County Administrator; Patrick Skelley – County Attorney

Staff Absent: None

Guest: Faith McClintic - VEDP

(1) APPROVAL OF AGENDA

Mr. Walton asked for approval and/or any amendments to the Authority's October 10, 2017 agenda.

Mr. Lusk moved, seconded by Mr. Braud, to approve the October 10, 2017 EDA agenda, as presented.

Voting yes: Mr. Novitzke, Mr. Johnson, Mr. Walton, Mr. Braud, Mr. Lusk, Mrs. Harmony, Mr. Messier

Voting no: None

Adopted Unanimously

(2) APPROVAL OF MEETING MINUTES –September 7, 2017

Mr. Walton asked for approval and/or any amendments to the Authority's regular September 7, 2017 meeting minutes.

Mr. Johnson moved, seconded by Mrs. Harmony, to approve the September 7, 2017 meeting minutes, as presented.

Voting yes: Mr. Johnson, Mr. Walton, Mr. Braud, Mr. Lusk, Mrs. Harmony, Mr. Messier

Voting no: None

Abstain: Mr. Novitzke

(3) REPORTS

A. Economic Development Director's Report

Mrs. Blido stated that most everything she had for tonight had already been shared with the Authority during the Joint Meeting with the Board and she would e-mail the members if she has anything additional to report.

B. Monthly Financial Report

Staff reviewed the financial report with the EDA.

C. Monthly Accounts Payable Report – Bills that have been paid

Staff reviewed the accounts payable report with the EDA.

(4) TOWN OF BEDFORD

A. Bedford Update

Mr. Boggess said there will be some news on Vista Foods within the next 30 days, but they are not closing. Mrs. Blido had nothing further to report.

(5) NEW LONDON BUSINESS AND TECHNOLOGY CENTER

A. Consideration for Trail Head Kiosk

Mrs. Blido reported that the new trails are already being used, but Parks and Recreation has no funding for purchase of signs and maps of the trails. She has a design for kiosks that look like benches and are very professional looking. The total cost for professional trail system signage, including directional signs, No Hunting signs, and kiosks would be \$10,526. Mr. Boggess was concerned about the location of the kiosks and whether their placement would interfere with the future grading of lots. He also stated that Parks & Recreation should be able to help with installing the signs and therefore we could save labor costs. Mrs. Blido said Parks & Recreation will put the kiosks in good locations so as not to affect the grading and they use K&K Signs, a Bedford business, for most of the signs needed but they do not do the kiosks. Discussion followed and the Authority members agreed to vote for approval of an amount not to exceed \$6,000 with emphasis on using local vendors and labor being completed by the county .

Mr. Johnson moved, seconded by Mr. Braud to approve an amount not to exceed \$6,000 for purchase of trail signage and kiosks with Parks and Recreation handling the labor for installation. Voting yes: Mr. Novitzke, Mr. Johnson, Mr. Walton, Mr. Braud, Mr. Lusk, Mrs. Harmony, Mr. Messier

Voting no: None

Abstain: None

B. Update on Planned Development of Lot 3b, 4, 10a, and 12a

Mr. Boggess stated that he has some revised numbers for grading which are 50% less than he previously projected and he hopes to have some construction plans for review in the November meeting.

(6) BEDFORD CENTER FOR BUSINESS

A. East Coast Lighting

Mrs. Blido asked the members to review the memo which pertained to lighting needs for East Coast Fabricators in the Bedford Center for Business park. She was pleased and surprised that the LED lights from LiteSheet came in under their competitor's price and recommended we finish out the work.

Mr. Messier moved, seconded by Braud to authorize the Lightsheet quotes to complete the East Coast Lighting

Voting yes: Mr. Novitzke, Mr. Johnson, Mr. Walton, Mr. Braud, Mr. Lusk, Mrs. Harmony, Mr. Messier

Voting no: None

Abstain: None

(7) MONTVALE CENTER FOR COMMERCE

A. Review of Infrastructure for Future Development

Mr. Boggess met with Matt Gross from Hurt & Proffitt and Bob Karnes with Montvale Water Company. They felt we had a robust fire protection, but if we need more water usage with a big fire flow in the future, it would be better to do a fire tank rather than a loop. A loop would be more complicated and more costly than a fire tank. In January 2018, there will be a joint meeting with the Board and the Bedford Regional Water Authority in a work session if any EDA members are able to attend.

(8) ALL OTHER EDA BUSINESS

Mr. Walton said he has spoken with John Putney, the local representative with the Go Virginia Board, who has offered to come in November to give us his perspective on what Go Virginia does and where we are going.

(9) ADJOURNMENT

-8:10 p.m.

APPROVED:

Chairman

Secretary